



व्यावहारिक प्रशिक्षण बोर्ड (पूर्वी क्षेत्र)  
**BOARD OF PRACTICAL TRAINING (EASTERN REGION)**

भारत सरकार के मानव संसाधन विकास मंत्रालय के उच्चतर शिक्षा विभाग के अधीन  
UNDER MINISTRY OF HUMAN RESOURCE DEVELOPMENT, GOVT. OF INDIA, DEPARTMENT OF HIGHER EDUCATION



BOPT/DT/17-18/

24.05.2017

To  
All the Stakeholders / Training Establishments.

Sub: Disbursement of 50% Central Govt. share of stipend on minimum prescribed rate to the training establishments engaging apprentices.

Dear Sirs,

At the outset I would like to convey my Season's Greetings to all our valued partners and other stake holders for their continued support in making the National Apprenticeship Training Scheme (NATS) a grand success.

I am pleased to inform that during last one year most of the communication with you all was through post on our website ([www.boptter.gov.in](http://www.boptter.gov.in)). The website has emerged as one of the biggest platform to share the Central Govt. notifications and other communications under NATS for different stake holders. I also express my sincere thanks to all the major stake holders viz. training establishments, institutions and students for adopting the National Webportal ([www.mhrdnats.gov.in](http://www.mhrdnats.gov.in)) under NATS thereby experiencing user friendly real time e-business transaction. Further to inform that BOPT (ER) along with other Regional Boards has been continuously striving to provide more better platform through National Webportal by continuously simplifying and updating the existing work flow. BOPT (ER), Kolkata along with its valued partners is committed to work hands in hands for more improvement based on the needs and viable suggestions.

I am writing this communication to draw your attention to an important subject as mentioned above. It is not out of the context to mention that the training partners many a times do not submit their stipend bills within a month time at the end of each quarter for claiming reimbursement of 50% Central Govt. share of stipend on minimum prescribed rate against the stipend paid to the apprentices engaged by them. This delay in submission/raising of claim bills are observed in many cases to be even more than a year. The accumulated amount of the bill (not claimed by the training establishments) results into improper finance management in making budgetary provisions in the subsequent financial year. It is to be noted that the reimbursement of the stipend by BOPT (ER), Kolkata is possible only once the budget is approved and the amount is sanctioned and released by Ministry of Human Resource Development, Govt. of India. In the event when Regional Board does not have a control or even can make a close estimation of the claim bill likely to be received in a financial year, the annual budget estimate always remains inadequate as a result of which disbursement of claim by BOPT (ER), Kolkata is also adversely effected. Accordingly, you are requested to kindly note the following for future reference and immediate action at your end:-

1. Since no communication has been received till date from the training establishment regarding reimbursement of stipend in respect of the apprentices engaged before 31.03.2016 till date, hence such claim bills received in future will not be further entertained for reimbursement with immediate effect.
2. In respect of engagement of apprentices on or after 01.04.2017 (henceforth) training establishments must raise and submit/forward their claim bill to BOPT (ER), Kolkata within a month time at the end of each quarter so that the disbursement of claim is made possible by BOPT (ER), Kolkata within the time frame.





व्यावहारिक प्रशिक्षण बोर्ड (पूर्वी क्षेत्र)  
**BOARD OF PRACTICAL TRAINING (EASTERN REGION)**

भारत सरकार के मानव संसाधन विकास मंत्रालय के उच्चतर शिक्षा विभाग के अधीन  
UNDER MINISTRY OF HUMAN RESOURCE DEVELOPMENT, GOVT. OF INDIA, DEPARTMENT OF HIGHER EDUCATION



सशक्त युवा, समर्थ भारत  
[www.mhrdnats.gov.in](http://www.mhrdnats.gov.in)

3. Establishments who have not raised their claims in respect of apprentices engaged during 01.04.2016 till 31.03.2017 must complete the process and submit their claim bill as per the process requirement within 31.08.2017 failing which BOPT (ER), Kolkata will not be able to entertain any claim.

Your help and cooperation as mentioned above will help to develop and maintain a better system of budgetary provisions and on time disbursement of claim bills.

Thanking you,

Yours faithfully,

Sd/-  
DIRECTOR  
BOPT (ER)

