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साल्ट लेक सिटी,
कोलकाता - 700 064

व्यावहारिक प्रशिक्षण बोर्ड (पूर्वी क्षेत्र)
BOARD OF PRACTICAL TRAINING (EASTERN REGION)

मानव संसाधन विकास मंत्रालय, भारत सरकार
उच्चतर शिक्षा विभाग के अधीन
UNDER MINISTRY OF HUMAN RESOURCE DEVELOPMENT, GOVT. OF INDIA
DEPARTMENT OF HIGHER EDUCATION

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BOPT/Green Initiative/2012-13/

Dated:

To
All the Training Establishments

Sub: Green Initiative – E-payment.

Dear Sirs,

The Department of Financial Services, Ministry of Finance, Govt. of India has launched Green Initiative for direct transfer of funds through the electronic mode to the bank accounts of all the beneficiaries of different Schemes of Central Government. Under the provisions of The Apprentices (Amendment) Act, 1973 & 1986, the training establishments submit their claim bills to BOPT (ER), Kolkata for reimbursement of Central Government share of stipend (50% on the minimum prescribed rate). With reference to above mentioned Green Initiative launched by Govt. of India, all the training establishments are hereby requested to forward to this office completely filled-in form which may be downloaded from its official website www.bopter.gov.in under download forms entitled as “Mandate Form for ECS”. All the training establishments who submit claim bills for reimbursement of the stipend to this Board are required to submit the details “Mandate Form for ECS” mentioned above so as to reach this office immediately, failing to do so the disbursement of claim to the training establishments against their bill will not be entertained by this office.

The filled-in Form in all respect of individual establishments authenticated by the concerned banks at specified place must reach this office immediately under the covering letter in a separate envelope marked as “Mandate Form (ECS)”.

The matter may please be given an outmost priority and due importance.

Your help and cooperation is earnestly solicited.

Thanking you,

Yours faithfully,

Director

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)
(Mandate Form)
(Employer's option to receive payments through Credit Clearing Mechanism)

Name of the Scheme } Reimbursement of 50% share of stipend paid to
and } Graduate/Technician/Technician(Voc) apprentices
Periodicity of payment } Quarterly

No.

- 1) Investor/customer's name :
- 2) Particulars of Bank Account
 - A Name of the Bank :
 - B Name of the branch :
 - Address :
 - Telephone :
 - C 9-Digit code number of the bank and branch
 appearing on the MICR cheque issued by the bank:

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 - D Type of the account (S.B., Current or Cash Credit)
 With code (10/11/13) :
 - E Ledger and Ledger folio number :
 - F Account number (as appearing on the cheque book) :
 - G IFSC code
 - H MICR code

(In lieu of the bank certificate to be obtained as under, please attach a blank cancelled cheque or photocopy of a cheque or front page of your savings bank passbook issued by your bank for verification of the above particulars)

3) Date of effect:

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all the reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

Signature of the Investor/Customer

Date:

Certified that the particulars furnished above are correct as per our records.

Bank's stamp

Date:

Signature of the authorised official of the Bank